

**Senior Leader Apprenticeship (SLA) Employer Mentor Newsletter Mar24.**

Welcome to our next Employer Mentor newsletter of the SLA journey from your Programme Leader, Becky Jones (r.1.jones@herts.ac.uk) and your Work Based Learning Tutors, Louise Stevens (l.stevens8@herts.ac.uk) and Tony Cullen (t.cullen@herts.ac.uk). Please don’t hesitate to get in touch with us if you have any questions.

**Delivering Value in the Workplace (DVW module).**

Your apprentice is now in their final module considering a project of strategic importance in your organisation.

Their strategic business proposal involves the apprentice completing a relevant and defined piece of work that has a real business benefit. Apprentices will prepare and deliver a presentation that, along with the strategic business proposal, appropriately covers the KSBs assigned to this method of assessment. This forms part of their UH module credits and will go to the CMI.

The strategic business proposal should be designed to ensure that the apprentice’s work meets the needs of the business, is relevant to their role and allows the relevant KSBs to be assessed for the End Point Assessment (EPA). We appreciate your support in ensuring it has a real business application.

The strategic business proposal does not need to be fully implemented during the EPA period, but it must be a comprehensive strategic business proposal that will enable full implementation at an appropriate time for the organisation. The strategic business proposal must include evidence of board or senior leader sign-off for implementation to ensure assessment of S2.

**Standard & Fast Track routes**

Your learner has the option of taking the standard route and completing the module within 6 months from the module start date, or the fast-track route which is closer to 4 months.

Please do support your learner in considering their preferred route to align with the business proposal starting. This will be based on the business need and timescales.

Thank you for support with this decision.

**DVW Support for mentors**

**Our next briefing update is 10.30 am on Weds 24th April via Teams. Click** [**here**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_OTRiOTA4ZmYtMjNhMC00OTRhLWIwMTAtYTZjMWUwODA2ZmUz%40thread.v2/0?context=%7b%22Tid%22%3a%2293e6beba-c4aa-4731-af5d-d735b097eadb%22%2c%22Oid%22%3a%222c4652eb-a302-41b0-b236-9437963f85db%22%7d) **to join**

Please do get in touch if you have not received your invite via email.

By now, you will be aware of the potential projects in scope and have been supporting the apprentice in their choices. We will go through your role as mentor moving through the remainder of this module, towards Gateway and beyond for the project implementation.

We will be working closely with you as the mentor during the 12 weeks, and also meeting with your apprentice for pastoral support only.

**Contextual Statement submission dates (all routes)**

1 Finance, Workforce, Planning and Procurement – 10th April

2 Driving Change and Risk Management – 10th April

3 Organisational Values – 22nd May

4 Team working and Development – 07th July

**DVW Assessment dates.**

Presentation (all routes) – 12th May

500 word scoping document fast track – 23rd June

500 word scoping document standard route – 01st Sept